

CHAPTER 1 INTRODUCTION

1- 1. Purpose. This regulation defines the policies and responsibilities of the United States Army Corps of Engineers (USACE), as they apply to personal property maintenance, and incorporates Department of the Army (DA) policies for general maintenance operations, commodity oriented maintenance, maintenance management, and contract maintenance support for personal property. This regulation sets policy and establishes responsibilities for the maintenance of military and civil personal property.

1-2. Applicability This regulation applies to all HQUSACE elements, major subordinate commands (MSC), districts, laboratories, and field operating activities (FOA) except active duty units. **Note: This regulation does not apply to “real property or dredges.”**

a. This regulation also applies to all self propelled, towed, or stationary self-powered personal property, excluding equipment specified in ER 56-2-1. At the minimum, all personal property with an acquisition value criteria of \$5,000.00 or more, including items used together to form a system with total acquisitionvalue of \$5,000.00 or more, are subject to the full requirements and methods contained in this regulation.

b. This regulation also applies to all government furnished property, including that used at government owned, contractor operated (GOCO) projects. In accordance with the Federal Acquisition Regulation (FAR), section 45.102, contractors are required to furnish all property necessary to perform government contracts. However, there are times when it is in the best interest of the government to provide property to a contractor in performance of their contract. When this is the case, the Federal Acquisition Regulation (FAR), Defense Federal Acquisition Regulation Supplement (DFARS), and Army Federal Acquisition Regulation Supplement (AFARS) Subpart 45 (Government Property) become the governing regulatory system for that property.

c. The requiring activity must contact the appropriate Contracting Officer and discuss the appropriate method and conditions required for providing government property in accordance with FAR, DFARS and AFARS Subpart 45. At this time the Statement of Work (SOW) should be discussed so the appropriate requirements will be included therein.

d. Some examples to consider are:

(1) If automated systems are provided, the SOW needs to state the requirements of the contractor. It should explain what is expected from the contractor, but not how to accomplish the requirement.

(2) If documenting and reporting is required, the SOW needs to state the requirements of the contractor. It should explain what is expected from the contractor, but not how to accomplish the requirement.

(3) If there is a different requirement for maintaining the property, than as listed in FAR, DFARS, or AFARS Subpart 45, then the specific requirement should be stated.

(4) If there are regulations that the contractor must have in order to comply with some requirements, those regulations must be provided and listed in an appendix of the contract. The SOW must indicate what the requirements are. When the contractor is furnished GOCO equipment that requires maintenance actions, this regulation and EP 750-1-1 will be provided and cited in a contract appendix.

(5) The contracting officer will control government property IAW the FAR, DFARS and AFARS Subpart 45.

1-3. References. References are listed in Appendix A.

1-4. Exceptions. Requests to waive applications to any provisions of this regulation will be submitted through command channels to HQUSACE (CELD-MS), Washington, D.C. 20314-1000. The request for waiver will include:

a. A recommended alternative course of action.

b. An analysis that shows that the alternative course of action is the best solution under the circumstances.

1-5. Responsibilities.

a. Commander, USACE:

(1) Provide command-wide emphasis to the materiel maintenance management program.

(2) Emphasize the importance of maintenance and ensure that commanders at all levels are accountable for the execution of the maintenance program and operations.

b. Director, Logistics Management, HQUSACE:

(1) Develop concepts, policies, doctrine, and plans for the maintenance of personal property.

(2) Develop and distribute implementing instructions to assist commanders in complying with this regulation.

(3) Conduct periodic inspections and staff visits, as appropriate, to determine the adequacy of command maintenance operations, document deficiencies, and recommend corrective action.

c. Commanders:

(1) Provide local command emphasis to the Materiel Maintenance Management Program.

(2) Ensure sufficient resources are dedicated to the Materiel Maintenance Management Program.

(3) Ensure the maintenance operations at all levels within their command are properly staffed and supervised.

(4) Appoints a qualified maintenance officer in writing, to manage the materiel maintenance program, as his or her primary duty.

d. Chief, Logistics Management Office:

(1) Implement HQUSACE guidance and standards and advise HQUSACE of major changes necessary to improve the maintenance policies of the Corps.

(2) Assure compliance with the materiel maintenance standards and maintenance related logistic performance standards.

(3) Develop policies and procedures as necessary to implement the District Materiel Maintenance Program.

(4) Assist supervisors in implementing policies and procedures for the Materiel Maintenance Program.

(5) Ensures that equipment disposal inspection are completed.

e. Maintenance Officers: (Refer to Table 1 - 1, EP 750- 1 - 1).

(1) Monitor the maintenance programs and advises the Chief of Logistics Management of changes necessary to improve local maintenance policies and procedures.

(2) Assure that materiel maintenance standards are being complied with.

(3) Assist local supervisors in implementing the policies and procedures for the materiel maintenance program.

(4) Appointed in writing as the Oil Analysis Program (AOP) monitor, who will:

(a) Provide management guidance, technical supervision and assistance activities affiliated with your division, district, etc.

(b) Assure that all activities participate in an OAP program.

(c) Recommend systems for inclusion in the OAP and sampling intervals for systems.

(5) Appointed in writing as the Test, Measurement, and Diagnostic Equipment (TMDE) Coordinator, responsible to develop a TMDE program which will ensure compliance with the maintenance plan, regulations, manuals, and bulletins in order to reinforce maintenance discipline.

(6) Manage the activity's warranty program to include all matters related to warranty claim actions (WCA).

(7) Conduct annual site visits and prepare written evaluations, and reviews the Materiel Maintenance Program within the district. Annual evaluation will be sent through the Chief, LMO, to the activity commander.

(8) Develop and implement the maintenance plan with annual reviews and changes posted as needed.

f. Maintenance Managers:

(1) Assure that scheduled and unscheduled maintenance of all personal property is performed expeditiously and by the most economical means.

(2) Oversee Maintenance Coordinators functions within their activity.

(3) Identifies maintenance requirements.

(4) Prepare and implement the activity's maintenance sub-plans.

(5) Determine resources and personal property specific requirements.

(6) Monitor personal property performance and evaluates maintenance program.

(7) Assure all maintenance programs are executed.

g. Maintenance Coordinators: (Refer to Table 1-1, EP 750- 1-1).

(1) Assure that maintenance data are maintained and transferred to permanent records.

(2) Are responsible for tracking and complying with warranty requirement.

(3) Are responsible for dispatching functions.

(4) Assure that scheduled and unscheduled maintenance is performed.

(5) Are responsible for upward reporting requirements through maintenance channels.

(6) Are responsible for the maintenance of specific item(s) of personal property or for groups of personal property.

(7) Receive Preventive Maintenance Checks and Services (PMCS) and determines if personal property is operational and safe for use.

(8) Maintain operator/utilization records.